

ORDINANCE 2002-09
WARRICK COUNTY
BOARD OF COMMISSIONERS
AUTHORIZATION FOR USE OF CREDIT CARDS
SHERIFF

WHEREAS: The Board of Commissioners of Warrick County, Indiana, under the general authority provided by I.C. 36-1-3 and I.C. 20-5-1.5-1, may authorize the use of credit cards by departments of Warrick County, Indiana, and

WHEREAS: The Sheriff has requested authority to acquire and make use of credit cards in accordance with the credit card policy passed by the Warrick County Commissioners.

NOW THEREFORE BE IT DULY ORDERED by the Board of Commissioners of Warrick County, Indiana as follows:

1. The Sheriff of Warrick County, Indiana, is hereby authorized to acquire and utilize credit cards, in accordance with the credit card policy established by the Warrick County, Indiana Board of Commissioners.
2. The Sheriff shall have sole responsibility for the issuance and use of credit cards issued to that department.
3. The Sheriff shall provide to the office of the Auditor of Warrick County, Indiana, the name and address of the provider of the credit card and the account number, with notice of any change in provider to be given to the Auditor at least thirty (30) days prior to effective date, and further a list of the names of the officers and employees of the department of the Sheriff that are authorized to use the credit cards, with a report of any addition or deletion being reported within ten (10) days of the change.
4. All claims filed in connection with the use of the credit cards must be properly itemized before same will be approved and paid.
5. If any interest or penalty is incurred due to late filing or the furnishing of documentation by an officer or employee, the employee or officer shall be held responsible for paying the interest or the penalty charged by such failure.

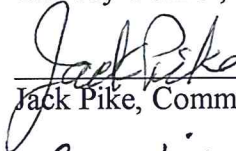
6. Credit Cards are not to be used to bypass the accounting system of the County.

One reason that purchase orders are issued is to provide the fiscal officer with the means to encumber and track appropriations to provide the governing board and other officials with timely and accurate accounting information and monitoring information and monitoring of the accounting system.

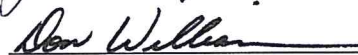
BOARD OF COMMISSIONERS
OF WARRICK COUNTY, INDIANA



Carl Jay Conner, President

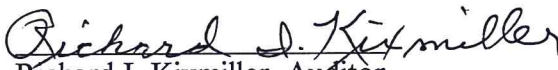


Jack Pike, Commissioner



Don Williams, Commissioner

Attest:



Richard I. Kixmiller, Auditor

Dated: ~~July 24, 2002~~

SEPTEMBER 4, 2002